

Board Meeting Highlights November 2021

Deep River and District Hospital
Four Seasons Lodge
North Renfrew Family Health Team

Education Session

- Jenny Hickson, Manager of Clinical Services and Director of Care for the Four Seasons Lodge (FSL) delivered a presentation Medication Safety and Technology in Long-Term Care.
 - A background overview on the FSL medication safety and electronic medical record was provided, along with key recommendations from the Gillese Report following the Public Inquiry into Safety and Security in Long-Term Care. Goals and strategies to strengthen medication management systems in Long-Term Care from the Gillese Report were shared, which focused on technology options to enhance the safety of medication systems.
 - The results of a gap analysis of medication safety practices and technology supports currently available in the Long-Term Care home, based on a recently completed Institute of Safe Medication Practices audit was shared. Funding options and supports currently available to implement technology to improve identified areas, as well as key actions for the home to move forward with technology to enhance medication safety were outlined.
 - A recommendation was presented and approved by the Board of Directors for use of Medication Safety Technology funding to implement the technology plan as outlined to enhance medication safety technology in Long-Term Care.

COVID-19

- COVID-19 Vaccination
 - Planning for third doses of healthcare workers, including all staff and physicians, of the organization is underway in conjunction with regional partners and Public Health.
 - The Family Health Team continues to offer bi-weekly community COVID-19 vaccination clinics to provide local access to vaccinations as eligibility expands.
- COVID-19 Operations & Emergency Response
 - North Renfrew Family Services and Pediatric Speech Language Pathology were welcomed back onsite to see clients safely in person.

Board

- Board sub-Committees have resumed for the 2021-2022 year, and reports were received from the Executive Committee, the Resource and Audit Committee, Fiscal Advisory Committee, the Long-Term Care Liaison Committee, the Long-Term Care Development Committee and the Medical Advisory Committee.
- The Board of Directors received a report from the Medical Director of the Four Seasons Lodge, Dr. Elizabeth Noulty, to initiate formalization of the Long-Term Care (LTC) Liaison Committee as a governance committee. On behalf of the LTC Liaison Committee, Dr. Noulty reported on LTC operations and oversight, including COVID-19 vaccination status and screening for staff, residents and visitors, as well as resumption of activities such as pet therapy in the home.

Auxiliary

- The Auxiliary recently had success with recruiting 15 new volunteers thanks to a call for volunteers that was shared on Facebook, and both the Gift Shop and the Whistle Stop are both busy and doing well!
- The Auxiliary is helping to support the “Trim the Tree” fundraising initiative by accepting donations at both the Whistle Stop and the Gift Shop and will be hosting their annual Children’s Shopping Day in the Whistle Stop in December.

Health Campus Updates

Capital Updates

- Delays are ongoing in relation to capital projects, as a result of both supply chain issues and vaccination status of contractors.
 - Electrical Service Upgrades – The final power outage to complete the project remains outstanding to transfer the remaining services to the new controllers. This requires the assistance of Hydro One to decommission the previous transformer and finalize transfer. Once this outage is completed, the upgrades will be completed with only final site clean up and removal of old equipment outstanding.
 - Negative Pressure System - With multiple trades not having fully vaccinated staff and ongoing supply chain disruptions, the completion date of the project has shifted from mid-October to an anticipated mid-December completion.

Diagnostic Imaging

- On November 9, 2021 our organization went live with Real Time Medical (RTM) for 24/7 Radiology reading services. The transition went well, and the turnaround time for reports has significantly improved from previous services. At times, patients are still in the Emergency Department when reports are received, which is a significant improvement and benefit to patient care.

Epic- Hospital Information System Transformation:

- Work groups from across the organization continue to support information gathering and system building on the over 19 different applications of Epic currently being built.
- The internal Epic Transition Committee continues to monitor the organization's transition to Epic, support working group participants, as well as ensure project milestones are reached by our team.
- The build phase is anticipated to continue over the next three months, with training anticipated to begin mid 2022, for a system Go Live November 7th, 2022.

Health Human Resources

- A staff and physician engagement/work-life pulse survey was completed throughout the month of October to identify areas of focus and priority for retention and work-life supports, as well provide input for the as the refreshed Human Resources Plan for launch in 2022. The survey for both physicians and staff has closed, with results expected to be shared in December.
- A posting for a *Community Engagement & Fundraising Coordinator* was shared, with the anticipated time to fill the position by end of December.

Infection Prevention and Control

- The annual staff influenza campaign was launched in October during Infection Control week. Current estimates are that 55% of employees have received annual influenza vaccination, with the goal to improve before submission of organizational numbers to public health in December.

Long-Term Care Development

- The project Communication Plan, Fundraising Plan and all financial documents and projections required for financial review have been submitted to the Ministry of Long-Term Care (MLTC). Financial review of submission is now underway, with the acknowledgement of receive and notice of formal review received.
- Presentations to Municipal and County Councils are now completed, with positive feedback received about the development project and its positive, long-term impacts on the community. Public Consultation facilitated by the MLTC is expected to occur online in January.
- Colliers Project Leaders have been awarded the Project Management (PM) Contract and have begun onboarding as the PM Firm for the project, attending their first LTC Development Committee meeting.

- An RFP For a Class D Estimate and Preliminary Functional Drawings has been issued, with the aim to have an architecture engaged by mid-December, and stakeholder input sessions being held throughout the month of January 2022.

Long-Term Care – The Four Seasons Lodge

- The clinical leadership team shared the gap analysis of medication safety practices and technology supports currently available in the Long-Term Care home, based on Institute of Safe Medication Practices audit. A recommendation was presented and approved by the Board of Directors for use of Medication Safety Technology funding to implement technology to enhance medication safety technology in Long-Term Care.
- LTC Legislation Updates have been announced in response to commissions occurring before and during the pandemic. If passed, *the Providing More Care, Protecting Seniors, and Building More Beds Act, 2021* would repeal the current *Long-Term Care Homes Act, 2007* and create the *Fixing Long-Term Care Act, 2021*. An initial legal analysis of the proposed legislation was included for information in the November Board package.
- An updated Proactive LTC Inspection Program was also announced in conjunction with the announcement of the hiring of more LTC inspectors and enhanced enforcement abilities of inspectors in LTC.

Ontario Health Team (OHT)

- The OHT 'post-application working group' continues to undergo the transition to the OHT Steering Committee, adding representative members as defined in the Collaborative Decision Making Agreement (CDMA). The group has initiated the search for OHT administrative support and project management support to initiate year one priorities, including action on identified population health priorities and naming of the OHT.